



WASHINGTON STATE TRANSIT INSURANCE POOL | RISK MANAGEMENT IN MOTION

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Minutes of the
Special Executive Committee Meeting
July 15, 2019
Virtual Meeting ~ WebEx

Executive Committee Members Present	Staff Present
Staci Jordan, President, Island Transit Shonda Shipman, Vice-President, Whatcom Transportation Authority Danette Brannin, Secretary, Mason Transit Authority Lynda Palmer, Large Member Rep, Spokane Transit Agustin Ortega, Medium Member Rep, Yakima Transit Jesse Kinney, Small Member Rep, Valley Transit Tom Hingson, At-Large Member Rep, Everett Transit Paul Shinnors, Past President, Kitsap Transit Suzanne Coit, Treasurer, Intercity Transit	Cedric Adams, Claims Manager Matthew Branson, Member Services Manager Anna Broadhead, Board Relations Tracey Christianson, Executive Director Rick Hughes, General Counsel
Board Members Present	
Geri Beardsley, Community Transit (10:00 am to 10:28 am and 11:52 am – 11:55 am) Scott Deutsch, C-Tran (10:00 am to 10:09 am) Heather Stafford-Smith, Intercity Transit (10:00 am – 10:09 am)	
Guests Present	
Curt Feig, Coverage Counsel, Nicoll Black & Feig (10:00 am – 11:33 am) Quinn Oppenheim, Defense Attorney Summit Law Group (10:42 am to 11:03 am) Cesar Portillo, Director of Human Resources, Community Transit (10:00 am to 10:09 am)	

Call to Order

President Jordan called the meeting to order at 10:00 am she welcomed everyone as a verbal roll call took place. Jordan asked if there were any changes to the agenda. Staff requested to discuss Spokane Transit Authority vs ATU in addition to Burdett vs Community Transit if time permits. She asked for a motion to accept the agenda as amended. ***Brannin moved to approve the agenda as amended. Ortega seconded the motion and the motion passed.***

Executive Session

The Executive Committee went into Executive Session at 10:09 am for 30 minutes pursuant to RCW 42.30.110 (1) (i) to discuss with legal counsel representing the agency litigation in which a member acting in an official capacity is a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. President Jordan extended the session multiple times for an additional hour and fifteen minutes. Executive Session ended at 11:50 am. *Beardsley left the was dismissed at 10:28 am, Oppenheim joined the meeting at 10:42 am and left at 11:03 am, Shipman disconnected at 11:19 am, Feig was dismissed at 11:33 am, Ortega disconnected at 11:45 am.*

Beardsley rejoined the meeting at 11:52 am.

In open public meeting. Jordan said the Executive Committee has consensus to remove the video requirement, continue defense, authorize the Executive Director additional settlement authority on a dollar per dollar basis not to exceed a specific amount. Action will be formalized at the July 25, Executive Committee meeting. Beardsley thanked the Executive Committee and expressed appreciation for their willingness to work through this. Jordan thanked everyone for their time and comments.

Recap and Adjournment

Palmer moved to adjourn the meeting at 11:55 am. Hingson seconded the motion and the motion passed.

Submitted this 25th day of July 2019.

Approved: 
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Danette Brannin, Secretary